



Academic Year 2025/2026

Competition Notice

Master in European Studies: EU Institutions and Public Policy **Master universitario di primo livello** **Directors: Prof. Giovanni Orsina**

- With regards to the Independent Statutes of Luiss – Libera Università Internazionale degli Studi Sociali Guido Carli issued by Rector's Decree No. 7 of 19 July 2011, published in Official Gazette of the Italian Republic (General Series) No. 179 of 3 August 2011;
- With regards to art. 9 of the University Academic Regulations of Luiss Guido Carli;
- With regards to the decisions by the Academic Senate and Executive Committee;
- With regards to art. 16 of D.P.R. n. 382 of 11 July 1980;
- With regards to art. 1, 16 e 17 of D.P.R. n. 162 of 10 March 1982;
- With regards to art. 6 of Law n. 341 of 19 November 1990;
- With regards to D.M. n. 270 of 22 October 2004;
- With regards to Rector's Decree n. 176 of 17 June 2025.

The sixth edition of the Master in European Studies: EU Institutions and Public Policy, Master Universitario di Primo Livello (hereafter, "Master") is established for the academic year 2025/2026.

Art. 1 – Description of Master

The Master is managed by the School of Government – Luiss Guido Carli – located at Via di Villa Emiliani 14, 00197 Rome. The Master lasts one academic year. The Master is entirely taught in English.

The Master in European Studies: EU Institutions and Public Policy (MES), is program aimed at training future experts in European Union affairs, EU institutions and International Organizations. Combining theoretical and practical approaches, the Master will enable students to understand the political, economic and cultural dynamics among the EU actors, as well as between the EU and external actors, while getting an excellent preparation for a career with many of these actors, such as Institutions, Organizations and private employers.

Art. 2 – Academic Structure

The Master requires a comprehensive academic effort of 1500 hours, which includes 320 teaching hours, 700 hours for personal study and 430 hours devoted to the Master's thesis. This comprehensive effort corresponds to 60 ECTS.

Lessons are held in in presence. Should new health issues arise, teaching activities will continue in the appropriate forms.

Upon reaching the required number of enrolled students, classes will start in October 2025 and finish by September 2026; this period also includes the writing of the final Master's thesis.

Students are required to attend all mandatory teaching hours as indicated in the academic program. Should they miss more than 20% of the required teaching hours, they will not complete the Master; therefore, they will not receive the final title. There are no justified absences, except for some cases that will be individually evaluated by the Administrative Management at the express request of the Master course's Director. Should a student miss too many teaching hours, fail tests at the end of each single subject module or is responsible of academic and professional misconduct, the Director of the Master can decide, at his/her unquestionable judgement, his/her suspension or exclusion. In both cases tuition fees will not be reimbursed. Having completed their mandatory teaching hours, students will deliver a Master's thesis based on a topic selected among those examined in the single subject modules. No thesis dissertation is planned. Upon successfully completing all academic requirements, students will receive a final grade expressed on a grading scale of 110 points. This final grade combines the results of the tests of each single subject module and that of the Master's thesis. If the highest mark is obtained, the Commission may unanimously decide to award honours and, possibly, a special mention.

Art. 3 - Stage

The Career Services of Luiss Guido Carli creates opportunities of stage through formal agreements and regular interactions with private and public organisations. However, it does not guarantee a stage to all students of the Master. A stage, moreover, does not count towards the 60 ECTS.

Candidates for a stage are independently selected by hosting organisations. Should an organisation offer a stage to a student, it needs to sign a "Training and Professional Orientation Agreement" (convenzione di formazione e orientamento) with Luiss Guido Carli as required by the Italian legislation.

Stage is not an employment contract with the hosting organisation nor does it give rise to claims for future financial compensations or hiring. It can be carried out in one of the structures already affiliated with the University, or in another structure indicated by the student to be affiliated, subject to the authorisation of the Master's Director.

Art. 4 - Number of participants and Academic Calendar

The number of participants of the Master is limited. The Master is activated with 10 enrolled students. Classes are held during the weekdays, depending on a scheduled calendar.

Luiss Guido Carli, through the School of Government, for organizational reasons and at its own unquestionable judgement, reserves the right to cancel the course, notifying interested parties via e-mail to the addresses specified in the application form within the fifth day prior to the scheduled date of start of the Program.

In such cases, the registration fees received will be reimbursed within 60 days from the cancellation notification, excluding any further charge or obligation of reimbursement and/or compensation on behalf of Luiss Guido Carli.

Luiss Guido Carli, through the School of Government, also reserves the right to vary the calendars and shifts of the lessons, as well as to modify the programs, without however altering the contents. It is also entitled to replace teachers and/or supervisors in the event of unforeseen events and/or impediments.

Art. 5 - Admission Criteria

In order to take part to the admission process, applicants are required to have at least a Bachelor's degree or an equivalent degree by a foreign university.

Students at the final year of their undergraduate degree can be admitted, with reserve, provided they complete their academic requirements within the extraordinary session (March/April 2026) of the academic year 2024/2025. To find which is the extraordinary session applicable for completing their academic requirements, each student should refer to the regulations of their respective university.

Art. 6 – Application Procedures

Applications are submitted online through the online form: <http://cloudserverjsa.luiss.it/LGCScuole/?CDS=MESI> on the Luiss official website by the deadline indicated on the webpage of the Master, under penalty of exclusion from the selection. Applicants need to attach the following documents:

- Copy of an identity document (passport or National ID Card where applicable);
- Photocopy of academic transcripts with details of exams, grades and academic credits;
- Detailed copy of Curriculum vitae et studiorum (CV);
- Motivation letter explaining the candidate's motivation for attending the master;
- Where applicable, a certificate of English proficiency (TOEFL, IELTS or by another recognised language institute);
- Additional documents to be evaluated for the admission (e.g. a reference letter or contact of a potential referee).

Upon uploading these documents, students receive an email from: LuissGuidoCarli@luiss.it confirming the safe and correct submission of their application.

Art. 7 – Selections and Admission

Admission to the Master is dependent upon the positive evaluation of the curriculum vitae et studiorum (CV) and English language skills, as well as an interview. It is possible, in particular cases, to be interviewed over the phone or videoconference. Selections are undertaken by a Committee appointed by the Director of the Master.

Applicants will be invited for an interview via email sent to the address indicated in their application. Similarly, the result of their selection procedure (admission, exclusion or reserve) will also be communicated by email at the same address.

Art. 8 - Admission for foreign students and/or students with foreign academic qualifications

Foreign students, after assessing and confirming the eligibility of the academic qualifications submitted, they must apply to the Embassy/Consulate of their country of residence to carry out all the necessary operations required by the Italian Ministry of University and Research and the Ministry of Foreign Affairs. International students must also apply for pre-registration on the UniversItaly portal ([Universitaly - Italian University just a click away](#)). Foreign academic degrees must be accompanied by the following documentation for proper evaluation:

- for degrees awarded in the European Union: Diploma Supplement;
- for non-European Union degrees: declaration of value issued by the Italian Embassy (namely the Embassy of the country to which the degree refers);

Otherwise for both types of degrees (EU and non-EU): certificate of comparability of degrees issued by CIMEA (<https://www.cimea.it/EN/pagina-attestati-di-comparabilita-e-verifica-dei-titoli>).

Art. 8.1 – Admission of students who have not completed their undergraduate studies at the moment of the application

Those candidates who have not completed their undergraduate studies at the moment of the application are admitted “with reserve”. Full registration will only be granted when students will present official certification of the completion of their academic requirements within the extraordinary session (March/April 2026) of the academic year 2024/2025. Failure to comply with this article will make it impossible for the candidate to obtain the final title of Master in the academic year of reference.

Art. 9 – Enrolment

Tuition fee of the Joint Master is set at EUR 9.500,00 (nine-thousand five-hundred). Payment of the tuition fee is carried out according to the following procedures:

- Payment, within the deadline specified in the admission e-mail, of the first installment of EUR 5.00,00 (five-thousand) and of the revenue stamp of EUR 48.00 (fourty-eight);
- Payment, within November 30th 2024, of the second installment of EUR 4.500,00 (four-thousand and five-hundred);

Enrolment will be considered finalized upon uploading the enrolment form on [Luiss Web Self-Service](#) platform and upon paying the tuition fee. Guidelines on uploading and payment will be sent with the admission e-mail.

The tuition fee is non-refundable unless the Master is not activated as the minimum number of participants is not reached. Students can also decide to withdraw from the course prior to the start of the Master, as indicated in Article 10. In both cases, Luiss's Administration will reimburse all funds paid until that moment. Luiss Guido Carli will issue an invoice in the name of the participants for each payment of the tuition fee.

Art. 10 – Withdrawal

Admitted students can withdraw from the Master only before the official start of the academic program set by the Director of the Master, as to offer the place to a candidate in the “reserve” list.

Withdrawals need to be communicated in writing to the Director of the Master and the Secretariat of the School of Government Luiss Guido Carli.

Any request for withdrawal after the start date of the academic program does not exonerate from the payment of the entire amount of the tuition fee.

Art. 11 – Financial Aid

In order to facilitate their attendance of the Master, students can apply to loans (Prestiti d' Onore) offered by various financial institutions that have stipulated agreements with Luiss Guido Carli. For more information visit the Luiss's University website: <https://www.luiss.edu/students/financial-aid/loans>

Art. 12 – Awarding of the title

The awarding of the degree is subject to passing exams of each single subject module, the positive evaluation of the Master's thesis, as well as the attendance of at least 80% of teaching hours. Finally, students should also have completed the payment of the tuition fee and return all the necessary documentation required to complete the registration for the Master.

Art. 13 – Protection of Personal Data

Luiss - Libera Università Internazionale degli Studi Sociali Guido Carli, as Controller, collects and processes data subjects' information in full compliance with the general principles and rules laid down by the law governing the protection of personal data (Legislative Decree No. 196/03 and Regulation (EU) No. 2016/679). The processing is required to correctly manage the procedures inherent in the call for applications in relation to the Master in EU Trade and Climate Diplomacy as well as associated and ensuing obligations: the characteristics of the processing are communicated through a privacy notice given to the data subjects, who are also requested to consent to the processing of their data should it prove necessary in relation to the aims pursued by the Controller.

Data subjects may at all times exercise their statutory rights (concerning, for example, access to data, rectification of data, erasure of data, restrictions on processing of data and portability of data) by contacting the Controller Luiss Guido Carli at Viale Pola 12, 00198 Rome, Italy, e-mail privacy@luiss.it.

Art. 14 – Students' obligations

- All those enrolled at the University are required to fulfil the educational commitments undertaken at the moment of the enrolment. They are also required to behave in a manner that respects the profitable performance of teaching activities and the regular performance of profit tests, personal integrity, the dignity of others and the integrity of the decorum of the places where teaching and university life in general takes place. The violation of the aforementioned behavioral duties entails the student's disciplinary responsibility without prejudice to any further sanctions provided for by law.
- Class attendance is compulsory, with strict adherence to class schedules;
- The student is obliged to be available for verification of attendance in accordance with the established modalities.
- In order to be admitted to the final examination, it is necessary:
 - being in order with the documents to be submitted and the payment of the tuition fee;
 - having attended at least 80% of the teaching hours envisaged in the course programme.

Art. 15 – Authentic text

Written in Italian and translated into English. The Italian text is authoritative.

For more information:

<http://sog.luiss.it/>

**Luiss School of
Government**

Via di Villa Emiliani – 00197 ROMA

Tel. 06/85 225096/5065

soginternational@luiss.it

sog@luiss.it

Annex

ACADEMIC YEAR
2025/2026

Master in European Studies: EU Institutions and Public Policy
Master universitario di primo livello
Directors: Prof. Giovanni Orsina

The full-time Master provides students with broad yet specific proficiencies in the working procedures of European institutions and in policy areas linked with the EU, such as Migration, Security, Euro-Zone politics and the Common Market.¹

1st Term

Core Courses
European Politics in the 20th century
European Macroeconomics
European Institutions
Policies and Policymaking in the EU
Challenge to European Democracy

Elective Courses
Security and Migration in the Mediterranean Area
Business and Economics in the Mediterranean Area
History of South European Enlargements
Mediterranean Platform in Libya

Policy Lab
Learning Policy Advice

2nd Term

Elective Courses
Digital Europe, Data Protection and Cyber Security
European Environment and Climate Policies
Employment and Social Affairs in the EU: Legal and Policy Dimensions

¹ The Academic Program might change based on the Directors' decisions.

Energy Policy
Cohesion Policy
Eurozone Economic Policies and Governance
EU Competition Law and Policies

Policy Lab
E.P.S.O.
Simulation Exercise: Negotiation and Decision-making in European Institutions
EU programming: financial, economic, design and management aspects
Academic Methodology and Communication
Guest seminars

Advanced Seminars
Leadership today and tomorrow
Awaken the leader within
The Question of Minorities

Master thesis	Individual Research
---------------	---------------------